



Essential Leadership Skills for Supervisors & Managers



5 - 16 August 2024



Vienna

Essential Leadership Skills for Supervisors & Managers

course code: M9334 From: 5 - 16 August 2024 Venue: Vienna - course Fees: 4500 Euro

Program Overview

In this program you will learn about...

Leadership is all about providing direction for your team. Leaders commit to Implementing Good & Best Practices, Creating & Implementing Innovation, Setting the Example, Creating Great Teams and Feeling of Job Satisfaction in their Areas.

- This program will provide you the Essential Skills that will help you create a work culture that will bring productivity, job satisfaction and innovation to your department
- This program is a basic leadership program typically useful for professionals before they are asked to assume supervisory or management responsibilities
- The Program meets the ISO9001:2008 requirements for Basic Proven Capabilities of Supervisors and Managers before independent supervisory work assignment

Program Content

- Understanding Good Management and Leadership
- Good Management Practices and Checklist
- Best Management Practices & Checklist
- Leadership Processes and Checklist
- A Continual Improvement System Methodology
- A System for Commitment & Supporting Innovation
- Supporting Processes
 - Systematic Organizing of Work
 - Effective Communications of Assignments & Objectives
 - Competency based Delegating of Work
 - Resource Planning & Management
 - Individual Needs based Motivating
 - Problem Solving
 - Team-working
 - Coaching
 - Knowledge Management for Leadership
- Your Individual Leadership Development Action Plan

