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Shutdown Maintenance Turnaround Management Best Practices & Workflow Improvement

9 - 20 December 2024

Geneva (Switzerland)

Shutdown Maintenance Turnaround Management Best Practices & Workflow Improvement

course code: O9278 From: 9 - 20 December 2024 Venue: Geneva (Switzerland) - course Fees: 6750 Euro

Program Overview

In this program you will learn about...

You will learn about Shutdown/Turnaround Maintenance Management...

- Methodology
- Planning (including Strategic Planning)
- Good Practices
- Best Practices
- Customer Satisfaction
- Implementation Management

Program Content

(Subject to Customization based on Participant Group)

1. Registration & Program Introduction
2. Program Overview
3. Understanding Shutdown Maintenance Objectives for the various Stakeholders
4. Understanding Expectations of the Stakeholders
5. Understanding what will Constitute Exceeding Expectations
6. Good Management Processes for Shutdown Maintenance
7. Understanding Shutdown/Turnaround Maintenance Processes
8. Identifying the Key Shutdown Processes
9. Planning Techniques for Shutdown/Turnaround Maintenance
10. Quality Assurance Methodology for Shutdown/Turnaround Maintenance
11. Collecting Data for Shutdown Planning
12. Determining Inspection, Operation Technical Deliverables and Tasks
13. Compiling Data for Shutdown Plan
14. Preparing Shutdown Material Requirements
15. Preparing Shutdown Scope of Work
16. Planning Shutdown Materials - Procurement Reserve
17. Estimating Shutdown Resource Requirements
18. Prepare Shutdown Schedule
19. Preparing the Shutdown Package Book
20. Shutdown Maintenance Execution Plan
21. Shutdown Maintenance Monitoring
22. Shutdown Maintenance Coordination
23. Shutdown Contract Administration (Outsourced works)
24. Shut-down Reporting
25. Implementing Improvements in Shutdown/Turnaround Maintenance
26. At the end of the program the participant will prepare an Action Plan to implement the suggested good and best practices in his Shutdown organization.